

# Fannin County Georgia Building Department

## Permitting Process Checklist

### Building permit for residential with copies of the following:

- \_\_\_\_\_ Deed to property or lease. If lease must have approval letter from property owner.
- \_\_\_\_\_ Property survey, *if survey on property exists.*
- \_\_\_\_\_ Proposed structure building plans.
- \_\_\_\_\_ All properties lines and proposed project must be marked on property.
- \_\_\_\_\_ Exact directions to the property with gate code #.
- \_\_\_\_\_ Apply for a driveway permit *if new driveway connects with county road.*
- \_\_\_\_\_ A copy of approved septic permit or sewage evaluation, *if required.* Septic? Call (706) 632-3024.
- \_\_\_\_\_ Site plan if required - tertiary or state waters. Marked floodplain, *if applicable.*
- \_\_\_\_\_ Building permit inside Blue Ridge, Georgia city limits.

### If within Blue Ridge city limits, copies of the Following:

- \_\_\_\_\_ City of Blue Ridge, Georgia approval. (must have all approvals with City of Blue Ridge to begin application with Fannin County).
- \_\_\_\_\_ Deed to property or lease - if lease must have approval letter from property owner.
- \_\_\_\_\_ Property survey, *if survey on property exists.*
- \_\_\_\_\_ Proposed structure building plans.
- \_\_\_\_\_ All properties lines and proposed project must be marked on property.
- \_\_\_\_\_ Exact directions to the property.
- \_\_\_\_\_ Approved city of blue ridge water and sewer tap or approved septic, *if applicable.*
- \_\_\_\_\_ Site plan if required - tertiary or state waters - marked floodplain, *if applicable.*
- \_\_\_\_\_ All properties and proposed project must be marked.

**County building setbacks: 15 ft from property line, 50ft from the center of the road, 50 ft from state water**

**911 addressing: 706-632-8984 once you have your foundation complete you may call for your address.**

**Construction should not begin until permit is approved and issued. If you have any questions, please call our office 706-632-8361.**