APPLICATION FOR SHORT TERM RENTAL-FANNIN COUNTY

FANNIN COUNTY LODGING DEPARTMENT
400 WEST MAIN STREET, SUITE 100 BLUE RIDGE, GA 30513
Maria Bowers 706-258-5171
Margie Thompson 706-258-5170

Application Date: _____

Date you will begin renting property: _____

Property owner's name: _____

Business Name or DBA: _____

Account will be set up in the name that appears on the warranty deed

Owners Mailing Address: _____

City: _____ **St:**_____ **ZIP:**_____

Telephone #_____ **Cell#**_____

Email address: _____

Who did you purchase this property from? _____

Date you purchased this property_____

Short Term Rental Property address: _____

City: _____**Zip:**_____ **Parcel #**_____

Local contact name: (within 2 hrs of rental) _____

Address:_____ **Cell #**_____

Email Address_____

Who will be remitting your lodging tax: _____

Who will be filling out your monthly tax returns on the portal: _____

Important note: If you will be utilizing a marketplace facilitator such as Airbnb or VRBO and are contracting them to pay the monthly taxes to Fannin County, remember it's the owner or owner's representative's responsibility to enter the tax reporting amounts monthly, even if the amounts are zeroes (due by the 20th of each month for the previous month's rentals). Initial here ☐

Market Place facilitator: Name (Airbnb, VRBO, etc..) _____

Management Company: Name_____**Phone#**_____

SHORT-TERM RENTAL STANDARDS AND GENERAL REQUIREMENTS:

Number of dwellings on this property: _____

If more than one dwelling on a parcel of land an additional permit may be required through the environmental health department.

Number of bedrooms per unit: _____

Maximum Occupancy per unit: _____

E-911 Address markers installed at STVR location YES:_____NO:_____APPLIED FOR:_____
STVR\ information worksheet attached: YES:_____NO:_____
Owner Deed Attached: YES:_____NO:_____

ALL FORMS MUST BE IN PDF FORMAT AS AN ATTACHMENT:

New Certificate fee: $225.00 ☐ **Owner Transfer Fee $ 50.00** ☐

Owner or authorized agent signature required. An authorized agent may only be the representative of a licensed management company under contract with the owner. In making this application, you confirm the owner has read all the ordinances that pertains to Short-Term Rental understands and agrees to comply with the terms listed in the Ordinances of Fannin County, Georgia, to include the Environmental Health and Habitat Protection Ordinance. PLEASE NOTE: renting without a valid certificate is subject to a fine of up to $1.000.00 per night that the rental is operated.

PLEASE INITIAL HERE TO CONFIRM REVIEW OF OUR COUNTY ORDINANCE ☐

This information will be made available to the office of the Fannin County Tax Assessors for the purpose of assessing personal tax in accordance with the provisions of O.C.G.A. 48-2-16 and 48-13-50 through 48-13-63.

Signature of Owner: _____

Printed name: _____

Management Company Contact: _____

Printed Name: _____

ALL FORMS MUST BE PROVIDED EITHER IN PERSON OR BY EMAIL (as PDF attachment), TO
mthompson@fannincountyga.org

WHEN SUBMITTING THIS APPLICATION, YOU MUST PROVIDE A COPY OF YOUR WARRANTY DEED

SHORT-TERM RENTAL EMERGENCY INFORMATION WORKSHEET

In Case of Emergency: Dial 911

Fannin County Sheriff's Office (non-emergency) – (706) 632-6022 or **(706) 632-2043**

Property Address: _____ Acct #: _____
(to be provided upon approval)

Emergency Contact Information: _____

Local Point of Contact Name: _____

Email Address: _____ Phone #_____

Medical facility closest to rental property:

Blue Ridge Medical Center
2855 Old Hwy 5
Blue Ridge, GA 30513

Or: _____

Maximum Occupancy:
This Short-Term Vacation Rental (STVR) is permitted to host a **maximum of _____overnight guests**.

Exceeding this occupancy limit is a violation of the Fannin County STVR Ordinances.

You can review the following documents online at:
www.fannincountyga.com (Lodging forms and information)

- **Fannin County Noise Ordinance**
- **Short-Term Rental (STVR) Ordinance**
- **State & County Emergency Management Information**
- **Habitat & Environmental Ordinance**

PER COUNTY ORDINANCE: This form is required to be completed prior to approval of application, and upon approval, a copy is required to be placed in a visible location inside the rental.